

Pete Parnian
Mayor

Pamala Hall
Mayor Pro-Tem

Greg Hines
Councilmember

Phil Misciagno
Councilmember

Brandon Longo
Councilmember

Jeff Barton
Councilmember

Town of Holly Ridge

Town Hall Council Chambers
Holly Ridge, North Carolina,

Telephone (910) 329-7081
Fax (910) 329-1593

Holly Ridge Town Council

September 22, 2026
5:30-6:30



Heather Reynolds
Town Manager

Margaret Richmond
Town Clerk

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Approval of Agenda**
4. **Mayor Parnian Opening Remarks, Special Presentations, and Public Comments**
 - A. **Mayor Parnian Opening Comments**
 - B. **Special Guest/Presentations**
 - C. **Persons Wishing to Address the Town Council**
5. **Public Hearings**
6. **Town Manager Report**
7. **Consent Agenda:**

(Any item may be removed for separate discussion or scheduled at the next regular meeting)

 - A. **Department Head Reports**
 1. **Finance Department**
 2. **Police Department**
 3. **Community Development Report**
 4. **Parks & Recreation Report**
 - B. **Committee Reports**
 1. **Planning Board**
 2. **Board of Adjustment**
 3. **ONWASA**

4. Bee City Committee
5. Friends of the Park Committee
6. Beautification Committee
7. Unified Development Ordinance Report
8. Branding and Marketing Committee
8. Old Business
9. New Business
 - A. Ordinance for New City Pool
10. Persons Wishing to Address the Town Council
11. Town Council Comments
12. Announcements:
13. Closed Session
14. Adjournment

ORDINANCE NO. _____

AN ORDINANCE OF THE [CITY/VILLAGE/TOWN/COUNTY] OF [NAME], [STATE],
REGARDING [SUBJECT]

WHEREAS

WHEREAS, the [Governing Body] finds that it is necessary and appropriate to regulate and provide for the public health, safety, and welfare of the residents of [Jurisdiction]; and

WHEREAS, the [Governing Body] has determined that adopting regulations concerning [subject matter] serves a legitimate public purpose;

NOW, THEREFORE, BE IT ORDAINED BY THE [CITY COUNCIL/BOARD OF
ALDERMEN/BOARD OF TRUSTEES/COUNTY COMMISSION] OF [JURISDICTION] AS
FOLLOWS:

SECTION 1. PURPOSE

The purpose of this Ordinance is to establish regulations governing [subject] in order to promote [public health, safety, welfare, orderly development, environmental protection, etc.].

SECTION 2. DEFINITIONS

For the purposes of this Ordinance, the following terms shall have the meanings indicated:

[Term 1] – [Definition]

[Term 2] – [Definition]

[Term 3] – [Definition]

SECTION 3. APPLICABILITY

This Ordinance shall apply to all [persons, businesses, properties, activities, entities] located within the jurisdictional limits of [Jurisdiction].

SECTION 4. REQUIREMENTS

A. General Requirements

1. [Requirement #1]
2. [Requirement #2]
3. [Requirement #3]

B. Prohibited Activities

No person shall:

1. [Prohibition #1]
2. [Prohibition #2]
3. [Prohibition #3]

SECTION 5. ADMINISTRATION AND ENFORCEMENT

The [City Administrator/Code Enforcement Officer/Department Director/Other Official] shall be responsible for administering and enforcing the provisions of this Ordinance.

The authorized enforcement official may:

1. Conduct inspections as permitted by law.
2. Issue notices of violation.
3. Order corrective actions.
4. Take other actions authorized by law.

SECTION 6. PENALTIES

Any person violating any provision of this Ordinance shall be subject to:

1. A fine not exceeding \$_____ per violation; and/or
2. Any other remedies available under applicable law.

Each day a violation continues may constitute a separate offense.

SECTION 7. APPEALS

Any person aggrieved by a determination made under this Ordinance may appeal such determination to the [Appeals Board/Governing Body] within _____ days of the decision.

The appeal shall be submitted in writing and shall state the grounds for appeal.

SECTION 8. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 9. REPEALER

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 10. CODIFICATION

The provisions of this Ordinance shall be incorporated into the Code of Ordinances of [Jurisdiction] and may be renumbered or re-lettered as necessary by the codifier.

SECTION 11. EFFECTIVE DATE

This Ordinance shall take effect and be in full force from and after its passage, approval, and publication as required by law.

PASSED AND APPROVED this ____ day of _____, *20*.

[JURISDICTION NAME]

By: _____

Mayor/Chairperson

ATTEST:

City Clerk/County Clerk